

BHARAT HEAVY ELECTRICALS LIMITED
TRANSMISSION BUSINESS GROUP
SUBCONTRACTS MANAGEMENT
10th Floor, Plot no.: - C-20, 1A/1, Joy towers,
C Block, Phase 2, Industrial Area, Sector-62, Noida,
Distt. Gautambudh Nagar, UP-201301



TENDER DOCUMENTS

FOR

**3-YEAR ANNUAL MAINTENANCE CONTRACT OF PSSE SOFTWARE (4 LICENSES) OF
BHEL-TBG**

TENDER No.: TBSM/BHEL/TBG/PSSE SOFTWARE/AMC/TENDER/21-22

DATE: 04.08.2021

TRANSMISSION BUSINESS GROUP
SUBCONTRACTS MANAGEMENT
INDEX

Sl. No.	Description	No. of Pages
1.0	Notice Inviting Tender	08
2.0	Project Information	01
3.0	Scope of work and Bill of Quantity	01
4.0	Conditions of Contract	07
5.0	BOQ cum price schedule Format	02
6.0	No Deviation Certificate	01
7.0	Declaration for relation in BHEL	01
8.0	E payment Format	01
Total nos of pages		22



BHARAT HEAVY ELECTRICALS LIMITED

TRANSMISSION BUSINESS GROUP

SECTOR- 62, NOIDA-201309

e-mail: - paswan@bhel.in

NOTICE INVITING TENDER (SINGLE TENDER ENQUIRY TO M/s SIEMENS)

REF.: TBSM/BHEL/TBG/PSSE SOFTWARE/AMC/TENDER/21-22

DATE: 04.08.2021

SUB: TENDER FOR "3-YEAR ANNUAL MAINTENANCE CONTRACT OF PSSE SOFTWARE (4 LICENSES) OF BHEL-TBG".

Dear Sirs,

1. Sealed tenders are invited for the following:

NAME OF WORK	TIME OF COMPLETION	EARNEST MONEY DEPOSIT (Rs.)	TENDER SUBMISSION DATE AND TIME	TENDER OPENING DATE & TIME
3-year Annual Maintenance Contract of PSSE Software (4 Licenses) of BHEL-TBG.	The contract shall be valid up to Three (03) years from the date of issuance of LOI.	Rs. 1,15,269/-	13.08.2021 14.30 hrs OR Date of Receipt of BID from M/s Siemens (Whichever Earlier)	13.08.2021 15.30 hrs. OR Date of Receipt of BID from M/s Siemens (Technical bid only) and Price bid opening date will be intimated later to Techno commercially acceptable parties

2. This is the single tender enquiry for the subject work which has to be executed by the original equipment Manufacturer (i.e M/s Siemens) for BHEL for PSSE Software (4 Licenses) of BHEL-TBG.
3. This contract is for 3-year Annual Maintenance & support of PSSE Software (4 Licenses) of BHEL-TBG. However, BHEL reserves the rights to renew the AMC Contract with M/s Siemens on yearly basis.
4. Bidder **has** to submit offer directly through E-PROCUREMENT MODE. Bidder may visit <https://eprocurebhel.co.in>

Procedure for Submission of Tenders through e tendering: The tender is also floated online through our E-Procurement Site <https://eprocurebhel.co.in>. The bidder may respond by submitting their offer online in our e-Procurement platform at <https://eprocurebhel.co.in>

Offers are invited in two-parts only.

➤ **Documents Comprising the e-Tender**

a. **Technical Bid (Un priced Tender)**

All Technical details (eg. Eligibility Criteria requested (as mentioned below)) should be attached in e-tendering module, failing which the tender stands invalid & may be REJECTED. Bidders shall furnish the following information along with technical tender (preferably in pdf format):

- i. Technical Bid (without indicating any prices).

b. Price Bid:

- i. Prices are to be quoted in the attached Price Bid format online on e-tender portal.
 - ii. The price should be quoted for the accounting unit indicated in the e-tender document.
 - iii. Note: It is the responsibility of tenderer to go through the Tender document to ensure furnishing all required documents in addition to above, if any. Any deviation would result in REJECTION of tender and would not be considered at a later stage at any cost by BHEL.
 - iv. A person signing (manually or digitally) the tender form or any documents forming part of the contract on behalf of another shall be deemed to warrantee that he has authority to bind such other persons and if, on enquiry, it appears that the persons so signing had no authority to do so, the purchaser may, without prejudice to other civil and criminal remedies, cancel the contract and hold the signatory liable for all cost and damages.
 - v. A tender, which does not fulfil any of the above requirements and/or gives evasive information/reply against any such requirement, shall be liable to be ignored and rejected.
- c. Uploading of the price bid in prequalification bid or technical bid may RESULT IN REJECTION of the tender.
- d. Tenders shall be uploaded with all relevant PDF/zip format. The relevant tender documents should be uploaded by an authorized person having Class 3- SHA2- 2048 BIT- SIGNING & ENCRYPTION digital signature certificate (DSC).

5. Bidders may also submit their bids through unique common e mail ID.

➤ **Procedure to submit the bid through E mail ID are as below: -**

- A) The bidder may also have allowed to submit their bid /offers to the common e-mail addresses as below (**Without copy to any other e mails**). Following procedure may be followed by bidders in this regard.

A.1 Bidders have to submit their bid into two parts: - Technical Bid and Price bid in two separate folders. The folders names shall be clearly specified as technical bid & Price bid in e-mail folder.

A.2 Folders of Technical Bid and Price Bids are to be submitted separately at two different e-mail ids as per procedure mentioned below:

A.2.1 Submission of Technical Bid

- i) Folder containing Technical Bid shall be submitted to Common E Mail Address: **tbsmtenderbox@bhel.in.**
- ii) The subject of the e-mail for offer submission shall be clearly specified as ***“3-YEAR ANNUAL MAINTENANCE CONTRACT OF PSSE SOFTWARE (4 LICENSES) OF BHEL-TBG “***
- iii) All the works credentials relevant for meeting PQR shall be submitted in Technical bid folder.
- iv) The technical bid shall be in **Pdf or in Zip forms and the capacity of the folder should not be more than 10 MB.**
- v) If the capacity of the folder shall be more than 10 MB, the technical bid folder shall be split into like the folders **“Technical Bid- Part-1, Part-2, part -3, part4 and shall be**

submitted through subsequent e mails mentioning Mail – **part-1 of total nos of mail, Mail-Part-2 of total nos of e mails**

- vi) Offers sent to any other e-mail IDs shall not considered for evaluation purpose.
- vii) Please note that Price Bid Folder is not to be submitted at E Mail id tbsmtenderbox@bhel.in. Price bid is to be submitted at separately as per details given below.

A.2.2 Submission of Price Bid:-

- i) Folder containing **Price Bid** shall be submitted to Common E Mail Address:
A) tbsmtender.pricebidbox@bhel.in.
- viii) The subject of the e-mail for offer submission shall be clearly specified as **“PRICE BID for Tender for “3-YEAR ANNUAL MAINTENANCE CONTRACT OF PSSE SOFTWARE (4 LICENSES) OF BHEL-TBG “Enquiry No: TBSM/BHEL/TBG/PSSE SOFTWARE/AMC/TENDER/21-22”**

Same shall be submitted simultaneously along with the Technical bid.
- ii) The price bid shall be in **Pdf or in Zip forms and the capacity of the folder should not be more than 10 MB.**
- iii) Price bid sent to any other e-mail IDs shall not considered for evaluation purpose.

A.2.3 Summary: -

Thus from above, bidders may clearly note that for submission of complete offer, bidders have to use below mentioned emails:-

- a. **Mail For Technical Bid on :-** tbsmtenderbox@bhel.in
- b. **Mail for Price Bid on:-** tbsmtender.pricebidbox@bhel.in

A.2.4 Apart from above e mails, Bidders are requested to **“intimate the submission of their bid without attaching any tender documents”** to the e- mail “tbsm@bhel.in” . Bidders may also inform over phone to the concerned executive on the “date of opening of the tender” in this regard.

A.2.5 In case, “the bid of any bidder was left to open / process” due to non-availability of the intimations as mentioned in point no. – A.2.4 above, BHEL shall not be responsible and their bid shall not be considered for further processing.

BHEL’s decision for all the points mentioned in “A” under head “Procedure to submit the bid through E mail ID shall be final in case of any disputes and is binding to the bidders.

- 6. Offer should be strictly in accordance with the Tender Specifications and General Instructions to Tenderer enclosed herewith.
- 7. All documents submitted with the offer shall be signed and stamped in each page by authorized representative of the bidder.
- 8. Clarifications, if any, can be obtained from the undersigned but such requests should be submitted well before the due date for submission of tenders. Due date for submission and opening of tenders will not be extended on such grounds.
- 9. The Bidder is advised to visit Site to have better understanding of job.

- 1.0 Integrity commitment, performance of the contract and punitive action thereof:
- 1.1. Commitment by BHEL:

BHEL commits to take all measures necessary to prevent corruption in connection with the tender process and execution of the contract. BHEL will during the tender process treat all Bidder(s) in a transparent and fair manner, and with equity.
- 1.2. Commitment by Bidder/ Supplier/ Contractor:
 - 1.2.1. The bidder/ supplier/ contractor commit to take all measures to prevent corruption and will not directly or indirectly influence any decision or benefit which he is not legally entitled to nor will act or omit in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India.
 - 1.2.2. The bidder/ supplier/ contractor will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and shall adhere to relevant guidelines issued from time to time by Govt. of India/ BHEL.
 - 1.2.3. The bidder/ supplier/ contractor will perform/ execute the contract as per the contract terms & conditions and will not default without any reasonable cause, which causes loss of business/ money/ reputation, to BHEL.

If any bidder/ supplier/ contractor during pre-tendering/ tendering/ post tendering/ award/ execution/ post-execution stage indulges in mal-practices, cheating, bribery, fraud or and other misconduct or formation of cartel so as to influence the bidding process or influence the price or acts or omits in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India, then, action may be taken against such bidder/ supplier/ contractor as per extant guidelines of the company available on www.bhel.com and/or under applicable legal provisions”.
10. BHEL Fraud Prevention Policy, "The Bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice."
11. Technical Bid will be opened in the office of undersigned. If required, technical discussions will be held with in case any deviations taken. Bidders representative may be present during technical bid opening for technical discussion, if required. The price bid will be opened subsequently, after Technical Bid of the bidder has been evaluated and freezed. Bidder should quote their most competitive rates as there will not be any price negotiation. However if felt necessary by BHEL, price negotiation will be held. **IT WOULD BE PREFERRED THAT YOUR OFFER IS WITHOUT ANY DEVIATION w.r.t. TENDER SPECIFICATIONS AND THE SAME MAY BE CLEARLY MENTIONED ON THE COVERING LETTER ACCOMPANYING THE TECHNICAL BID.** Offer with deviation is likely to be rejected. However if the bidder insists on any technical or commercial deviations, from the specification and/or tender conditions, the price implication if any, of withdrawing the deviations must be submitted along with the price bid in a separate sealed envelope superscribed "Price Implication for withdrawal of deviations".
12. In case any adverse information is received concerning performance, capability or conduct of the bidder after issue of tender enquiry, BHEL reserves the right to reject the offer at any stage as deemed fit.
13. Work schedule and the deployment of manpower and T&P resources committed by the contractor in their offer, to match the scheduled completion, shall be submitted by contractor and mutually agreed with site In-charge immediately after the award of work. Further, the contractor shall mobilise at site immediately after award of work.

14. The bidder representative may be called for discussion with the committee. His originals may be verified by the committee. In addition to above their organisation chart and detail list of manpower, tools & plants and technically capability will be discussed and ascertained by the committee.
15. In Price Bid (Annexure-II), the Tenderer shall quote a percentage above/ below/At Par the rates shown in the Bill of Quantities (Annexure-I) of subject tender. The quoted percentage will apply to the individual items uniformly.
16. The evaluation currency for this tender shall be INR.

Thanking you,

Yours faithfully,
For and on behalf of BHEL,

(Mukesh Paswan)
AGM /TBSM

TO BE FILLED BY TENDERER OVER THEIR LETTERHEAD

REF.: TBSM/BHEL/TBG/PSSE SOFTWARE/AMC/TENDER/21-22 DATE: 04.08.2021

SUB: TENDER FOR “3-YEAR ANNUAL MAINTENANCE CONTRACT OF PSSE SOFTWARE (4 LICENSES) OF BHEL-TBG”.

It is certified that “Terms & Conditions” for tenderer have been read/ complied/ agreed to and each page of tender offer has been initialled and stamped.

Also It is being declares that we (.....Bidder Name) will not enter into any illegal or undisclosed agreement or understanding, whether formal or informal with other Bidder(s). This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

In case, the Bidder is found having indulged in above activities, suitable action shall be taken by BHEL as per extant policies/ guidelines

(Signature of Tenderer)

Name and Designation of Authorised person (s)
Signing the tender on behalf of the tenderer